

**COMBINING AND INDIVIDUAL
FINANCIAL STATEMENTS AND SCHEDULES**

**General Fund
Comparative Balance Sheets**

**City of Manchester, New Hampshire
June 30, 2003**

	2003	2002
<u>Assets</u>		
Cash and cash equivalents	\$ 62,840,860	\$ 58,543,082
Restricted cash and cash equivalents	2,074,460	5,406,750
Investments	511,328	505,116
Receivables, net of allowances for collection losses	20,096,729	18,614,409
Prepaid items	4,099	82,325
Due from other funds	10,493,960	5,038,627
Inventories	589,385	619,177
Total Assets	<u>\$ 96,610,821</u>	<u>\$ 88,809,486</u>
<u>Liabilities and Fund Equity</u>		
Liabilities		
Accounts and warrants payable	\$ 4,672,490	\$ 4,307,092
Retainage payable		4,532
Accrued liabilities	1,397,348	2,005,273
Insurance claims payable	804,454	905,321
Due to Manchester School District	23,550,478	18,522,747
Deferred revenue	17,190,758	15,736,535
Taxes collected in advance	26,186,396	25,522,225
Total Liabilities	<u>73,801,924</u>	<u>67,003,725</u>
Fund Equity		
Fund balances		
Reserved for		
Encumbrances	1,272,469	540,119
Inventory	589,385	619,177
Advances	1,623,865	1,720,166
Workers' compensation	2,964,110	1,253,582
Designated for		
Health insurance	1,879,840	1,913,932
General liability insurance	711,195	1,497,913
Special revenue	848,437	
Tax rate stabilization	1,981,568	
Revenue stabilization	9,633,624	9,576,915
Unreserved		
Undesignated fund balance	1,304,404	4,683,957
Total Fund Equity	<u>22,808,897</u>	<u>21,805,761</u>
Total Liabilities and Fund Equity	<u>\$ 96,610,821</u>	<u>\$ 88,809,486</u>

**General Fund
Comparative Statements of Revenues,
Expenditures and Changes in Fund Balances**

**City of Manchester, New Hampshire
Year Ended June 30, 2002**

	2003	2002
<u>Revenues</u>		
Taxes	\$ 59,369,549	\$ 59,020,928
Federal and state grants and aid	7,549,154	7,291,673
Nonenterprise charges for sales and services	4,491,647	4,432,086
Licenses and permits	20,521,738	19,744,630
Interest	736,111	1,132,648
Other	8,594,706	9,120,585
Total Revenues	101,262,905	100,742,550
<u>Expenditures</u>		
Current:		
General government	18,658,422	18,368,831
Public safety	35,444,763	34,556,506
Health and sanitation	2,462,857	2,711,544
Highway and streets	19,902,962	20,099,068
Welfare	1,352,284	2,146,722
Education	2,145,815	2,258,746
Parks and recreation	2,992,399	3,034,011
Pension Benefit Payments		18,960,260
Debt service:		
Principal retirement	10,890,802	11,030,422
Interest	5,181,212	3,565,940
Issue Costs		158,662
Total Expenditures	99,031,516	116,890,712
Excess of revenues over expenditures	2,231,389	(16,148,162)
<u>Other Financing Sources (Uses)</u>		
Proceeds of refunding bonds		14,150,020
Payment to refunded bond escrow agent		(13,996,706)
Proceeds from pension obligation bonds		18,960,260
Transfers in	561,912	769,277
Transfers out	(1,790,165)	(1,620,742)
Total Other Financing Sources (Uses)	(1,228,253)	18,262,109
Net Change in Fund Balance	1,003,136	2,113,947
Fund Balance, beginning of year	21,805,761	19,691,814
Fund Balance, end of year	\$ 22,808,897	\$ 21,805,761

General Fund
Schedule of Revenues and Transfers in -
Budget and Actual (Budget Basis)

City of Manchester, New Hampshire
Year Ended June 30, 2003

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
<u>Taxes</u>				
Property tax	57,936,379	57,936,379	57,385,431	(550,948)
Boat tax	40,000	40,000	44,192	4,192
Cable franchise fee	1,437,448	1,437,448	995,354	(442,094)
Cost on deferred tax	15,000	15,000	33,546	18,546
Cost on tax title	25,000	25,000	24,211	(789)
Interest on tax	150,000	150,000	292,380	142,380
Interest on tax lien	400,000	400,000	217,968	(182,032)
Railroad tax	5,400	5,400	4,633	(767)
Tax lien	60,000	60,000	33,777	(26,223)
Total Taxes	60,069,227	60,069,227	59,031,492	(1,037,735)
<u>Federal and State Grants and Aid</u>				
CIP/federal capital	227,000	227,000	151,811	(75,189)
Highway block grant	1,547,000	1,547,000	1,617,030	70,030
Home Investment Program	-	-	33,675	33,675
Landfill closure	22,340	22,340	22,340	-
Lieu of tax - Carpenter Center	47,000	47,000	47,849	849
Lieu of tax - MHRA	140,000	140,000	199,974	59,974
Lieu of tax - other	265,000	265,000	238,464	(26,536)
Meals & rooms tax	454,927	454,927	454,927	-
Revenue Sharing Distribution	3,955,713	3,955,713	3,955,713	-
Traffic reimbursement	15,000	15,000	26,508	11,508
Total Federal and State Grants and Aid	6,673,980	6,673,980	6,748,291	74,311
<u>Nonenterprise Charges for Sales and Services</u>				
Cemetery - Care of lot and grave	13,800	13,800	26,644	12,844
Cemetery - Cement container	22,000	22,000	19,833	(2,167)
Cemetery - Internment	98,150	98,150	95,410	(2,740)
Cemetery - Sale of mausoleum	13,000	13,000	13,900	900
City Clerk - Certified record	200,000	200,000	211,235	11,235
City Clerk - Certified record, state share	(132,000)	(132,000)	(126,041)	5,959
City Clerk - Late fee	3,000	3,000	2,319	(681)
City Clerk - Political filing fee	-	-	60	60
City Clerk - UCC financing statement	45,500	45,500	38,876	(6,624)
City Clerk - Vending machine commission	36	36	55	19
Finance - Wage assignment fee	1,800	1,800	1,924	124
Fire - Alarm permit	210,000	210,000	243,983	33,983
Fire - Central station monitoring	26,000	26,000	22,496	(3,504)
Fire - Day care inspection	2,000	2,000	2,325	325
Fire - False alarm	94,000	94,000	159,675	65,675
Fire - Hazardous inspection fee	5,000	5,000	2,700	(2,300)
Fire - Review of life safety code plan	1,500	1,500	2,000	500
Fire - Sprinkler system review	3,000	3,000	18,846	15,846
Fire - Standby fee	2,000	2,000	1,080	(920)

(continued)

General Fund
Schedule of Revenues and Transfers in -
Budget and Actual (Budget Basis)

City of Manchester, New Hampshire
Year Ended June 30, 2003
(Continued)

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
<u>Nonenterprise Charges for Sales and Services (Continued)</u>				
Fire - Telephone dialer fee	400	400	725	325
Health - Day care health inspection	1,000	1,000	1,130	130
Health - Immunization reimbursement	3,000	3,000	6,299	3,299
Highway - Bid fee	5,738	5,738	1,635	(4,103)
Highway - Delay rent on landfill	12,500	12,500	32,264	19,764
Highway - Drop-off Center	607,830	607,830	530,325	(77,505)
Highway - Grade certification	2,440	2,440	4,880	2,440
Highway - Inspection fee	17,732	17,732	40,188	22,456
Highway - Maintenance	2,500	2,500	387	(2,113)
Highway - Sewer tap fee	61,250	61,250	92,000	30,750
Highway - Hackett Hill sewer recovery	-	-	49,106	49,106
Highway - Wellington sewer recovery	-	-	(28,567)	(28,567)
Highway - Youngsville sewer recovery	-	-	71,280	71,280
Human resources - Examination fee	5,000	5,000	17,452	12,452
Information systems - Department supplies	725	725	3,909	3,184
Parks - Concessions, rentals, bids	500	500	6,553	6,053
Parks - Softball fee	-	-	1,440	1,440
Planning - Site plan fee	75,000	75,000	93,363	18,363
Planning - Sub-Division fee	13,000	13,000	29,400	16,400
Planning - Zoning variance	27,000	27,000	44,033	17,033
Police/Fire - Accident/investigation report	59,000	59,000	63,215	4,215
Police - Auction	15,000	15,000	6,683	(8,317)
Police - Bicycle fee	100	100	-	(100)
Police - Booting fee	6,000	6,000	8,090	2,090
Police - Building violation fine	12,000	12,000	18,625	6,625
Police - Court parking fine	7,000	7,000	9,042	2,042
Police - District court fine	30,000	30,000	32,750	2,750
Police - Dog pound fee	5,000	5,000	11,390	6,390
Police - Expired meter parking ticket	1,025,220	1,025,220	926,428	(98,792)
Police - Extra detail administrative	78,000	78,000	89,388	11,388
Police - Fingerprint	8,500	8,500	9,795	1,295
Police - Photograph sale	5,100	5,100	2,334	(2,766)
Police - Towing fine	-	-	492	492
Police - Witness fee	100,100	100,100	106,901	6,801
Tax collector - auto registration parking	-	-	316	316
Tax collector - Demolition	-	-	9,000	9,000
Tax collector - Fee duplicate tax receipt	3,000	3,000	5,398	2,398
Tax collector - Motor vehicle title fee	50,000	50,000	58,535	8,535
Tax collector - Municipal agent fee	205,000	205,000	185,037	(19,963)
Traffic - Parking downtown meters & reserve	1,501,200	1,501,200	1,158,319	(342,881)
Traffic - Parking meter hoods revenue	60,000	60,000	13,026	(46,974)
Various - Bounced check fee	10,360	10,360	10,445	85
Various - Research fee	12,100	12,100	22,594	10,494
Various - Photocopy	9,000	9,000	8,722	(278)
Total Nonenterprise Charges for Sales and Services	<u>4,646,081</u>	<u>4,646,081</u>	<u>4,491,647</u>	<u>(154,434)</u>

General Fund
Schedule of Revenues and Transfers in -
Budget and Actual (Budget Basis)

City of Manchester, New Hampshire
Year Ended June 30, 2003
(Continued)

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
<u>Licenses and Permits</u>				
Tax collector - Auto registration	14,455,000	14,455,000	13,873,920	(581,080)
Building - Certificate of compliance	250,000	250,000	206,026	(43,974)
Building - Building permit	1,100,000	1,100,000	1,392,450	292,450
Building - Electric permit	185,000	185,000	275,636	90,636
Building - Elevator permit	1,000	1,000	2,890	1,890
Building - Heating permit	108,000	108,000	150,187	42,187
Building - Plumbing permit	65,000	65,000	99,108	34,108
Building - Sign permit	20,000	20,000	25,440	5,440
Building - Yard sale permit	5,500	5,500	4,265	(1,235)
City Clerk - Amusement license	19,000	19,000	16,980	(2,020)
City Clerk - Dog license	46,000	46,000	44,882	(1,118)
City Clerk - Dog license, state share	(4,800)	(4,800)	(4,836)	(36)
City Clerk - Employment office license	600	600	456	(144)
City Clerk - Marriage license	40,000	40,000	46,665	6,665
City Clerk - Marriage license, state share	(33,900)	(33,900)	(34,846)	(946)
City Clerk - Mechanical device license	185,000	185,000	188,950	3,950
City Clerk - Peddler license	10,000	10,000	15,438	5,438
City Clerk - Second hand license	2,500	2,500	2,193	(307)
City Clerk - Sunday permit	80,000	80,000	82,500	2,500
City Clerk - Taxi license	11,500	11,500	9,010	(2,490)
Health - Bathing facility permit	8,000	8,000	8,400	400
Health - Food permit	130,000	130,000	133,680	3,680
Health - Septic permit	6,000	6,000	4,050	(1,950)
Highway - Encumbrance permit	9,450	9,450	8,700	(750)
Highway - Excavation permit	84,300	84,300	106,450	22,150
Highway - Pipe layer certification	1,800	1,800	3,150	1,350
Highway - Reclamation trust fund	330,000	330,000	293,715	(36,285)
Highway - Road Resurfacing	579,000	579,000	559,093	(19,907)
Police - Alarm permit	24,000	24,000	33,960	9,960
Police - Blasting permit	700	700	1,000	300
Police - Game of chance license	100	100	-	(100)
Police - Gun permit	4,000	4,000	7,336	3,336
Police - Place of assembly permit	25,000	25,000	28,700	3,700
Police - Towing license	18,250	18,250	14,040	(4,210)
Traffic - Parking fees	3,120,977	3,120,977	2,938,382	(182,595)
Total Licenses and Permits	20,886,977	20,886,977	20,537,970	(349,007)
<u>Interest</u>				
Income from invested funds	1,816,000	1,816,000	736,111	(1,079,889)

General Fund
Schedule of Revenues and Transfers in -
Budget and Actual (Budget Basis)

City of Manchester, New Hampshire
Year Ended June 30, 2003
(Continued)

	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
<u>Other Revenues</u>				
Building - Restitution from prior year	4,000	4,000	8,728	4,728
Building - Administration	1,000	1,000	1,410	410
Building - Sale of code	2,050	2,050	840	(1,210)
City Clerk - Building rent	13,200	13,200	91,200	78,000
City Solicitor - Worker's comp. reimb.	361,830	361,830	474,110	112,280
Finance - Airport reimbursement	50,000	50,000	28,561	(21,439)
Finance - Debt Recovery Livingston Park	25,000	25,000	25,000	-
Finance - Debt Recovery Riverfront Stadium	69,580	69,580	69,580	-
Health - HIV education reimbursement	71,000	71,000	-	(71,000)
Health - Immunization reimbursement	50,000	50,000	-	(50,000)
Health - Lead Poisoning	25,000	25,000	-	(25,000)
Health - STD reimbursement	25,000	25,000	-	(25,000)
Health - TB reimbursement	90,000	90,000	-	(90,000)
Health audit recoveries	500,000	500,000	-	(500,000)
Highway - Fuel reimbursements	6,500	6,500	8,766	2,266
Highway - Sewer Maintenance WWTP	-	-	12,601	12,601
Highway / Traffic - Scrap metal and salvage	4,000	4,000	8,405	4,405
MEDO - Wall St. Tower refinance	59,450	59,450	59,450	-
Police - Cruiser rental	4,000	4,000	3,633	(367)
Police - Extra detail revolving fund	-	-	4,597	4,597
Tax collector - Excess receipt	-	-	38,621	38,621
Traffic - Repair traffic signals admin.	6,700	6,700	10,483	3,783
Traffic - Repair traffic signals labor	7,500	7,500	4,875	(2,625)
Traffic - Sale of capital assets	750,000	750,000	-	(750,000)
Various - Data processing	54,416	54,416	60,541	6,125
Various - Maps, prints, etc.	10,960	10,960	12,118	1,158
Various - Miscellaneous	54,350	54,350	170,263	115,913
Various - Reimbursement O/T salary	37,506	37,506	32,922	(4,584)
Various - telephone reimb.	336	336	4,788	4,452
Welfare - Benefit recoveries	94,707	94,707	107,019	12,312
MSD chargebacks	7,007,360	7,007,360	6,689,601	(317,759)
Total Other Revenues	9,385,445	9,385,445	7,928,112	(1,457,333)
Total Revenues	103,477,710	103,477,710	99,473,623	(4,004,087)
Transfers in	350,000	350,000	306,169	(43,831)
Total Transfers in	350,000	350,000	306,169	(43,831)
Total Revenues and Transfers in	103,827,710	103,827,710	99,779,792	(4,047,918)



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General Fund
Schedule of Expenditures, Encumbrances and
Other Financing Uses - Budget and Actual (Budget Basis)

	Salaries & Wages	Employee Benefits	Purchased Professional Services	Purchased Property Services	Other Purchased Services
General Government					
Aldermen	\$ 68,460	\$ 66,566			
Assessors	352,387	61,961		\$ 4,150	\$ 7,727
Building	854,588	217,866		3,578	25,624
City Clerk	749,034	159,376		21,831	126,167
City Solicitor	658,903	456,574	\$ 1,947		432,826
Civic Contribution					
Conservation	-	-			-
Economic Development Office	187,019	30,488		656	12,676
Elderly Services	157,310	54,936		48,837	4,302
Finance	679,706	123,071	217,119	2,019	27,446
Information Systems	943,346	229,896	14,270	587,430	121,051
Mayor	196,623	48,821			5,874
MCTV	218,568	61,957			
Nondepartmental					
Non-city Program					
Human Resources	602,065	1,102,395	14,345	47	23,485
Planning	682,334	137,445	5,010	3,123	17,930
Building Maintenance	607,092	154,448	4,281	312,686	3,515,577
Tax Collector	464,577	109,970	16,381	2,981	24,702
Youth Services	398,872	77,483	1,160	27,537	7,533
Total General Government	7,820,884	3,093,253	274,513	1,014,875	4,352,920
Public Safety					
Fire	12,615,422	3,220,327	18,269	305,822	133,465
Police	13,250,864	3,351,229	7,506	304,093	345,074
Total Public Safety	25,866,286	6,571,556	25,775	609,915	478,539
Health and Sanitation					
Health	1,860,070	459,861	2,883	8,097	73,405
Total Health and Sanitation	1,860,070	459,861	2,883	8,097	73,405
Highway and Streets					
Highway	7,511,106	2,106,989	6,106	4,957,579	266,806
Traffic	657,496	175,861	34,380	1,333,614	727,191
Total Highway and Streets	8,168,602	2,282,850	40,486	6,291,193	993,997
Welfare					
Welfare	421,444	85,783	2,139	58,724	179,434
Total Welfare	421,444	85,783	2,139	58,724	179,434
Education					
MSD					
Library	1,431,917	341,313		73,306	22,549
Total Education	1,431,917	341,313		73,306	22,549
Parks and Recreation					
Parks & Recreation	1,795,029	382,918	432	93,731	47,225
Total Parks and Recreation	1,795,029	382,918	432	93,731	47,225
Debt Service					
Principal retirement					
Interest					
Issue costs					
Total Debt Service					
Total Expenditures	47,364,232	13,217,534	346,228	8,149,841	6,148,069
Other Financing Uses					
Community improvement program					
Total Other Financing Uses					
Total Expenditures and Other Financing Uses	\$ 47,364,232	\$ 13,217,534	\$ 346,228	\$ 8,149,841	\$ 6,148,069

Supplies & Materials	Capital Outlay	Miscellaneous	2003 Total Commitments	2003 Revised Budget	Commitments vs Revised Budget Variance	2003 Original Budget	2002 Total Commitments
\$ 14,192		\$ 3,876	\$ 135,026	\$ 136,375	\$ 1,349	\$ 138,044	\$ 129,641
6,787		1,284	444,293	465,343	21,050	504,449	501,367
48,004	18,411	59,669	1,109,727	1,164,146	54,419	1,166,377	1,144,879
14,959		8,631	1,182,492	1,224,131	41,639	1,206,707	1,235,634
		119,645	1,573,840	1,109,524	(464,316)	1,112,351	1,116,746
-		13,310	119,645	124,644	4,999	152,644	114,678
1,460		1,156	13,310	13,355	45	13,355	8,382
8,601		75	233,455	262,628	29,173	264,628	245,385
14,046		62,203	274,061	286,952	12,891	298,372	279,556
35,976	2,447	370	1,125,610	1,212,310	86,700	1,227,143	1,268,584
1,166		(1,195)	1,934,786	2,003,851	69,065	2,028,369	1,927,239
		91,100	251,289	263,317	12,028	266,539	270,005
		884,911	371,625	385,700	14,075	385,700	330,302
		67,597	884,911	2,119,037	1,234,126	1,580,000	1,279,912
8,822	6,429	34,235	67,597	67,597		67,597	66,893
4,325		1,070	1,791,823	2,504,469	712,646	2,515,995	1,340,402
382,794	12,247	272,154	851,237	897,873	46,636	903,541	851,362
7,551		92	5,261,279	5,363,021	101,742	5,319,422	5,139,331
3,648	(200)	2,639	626,254	703,099	76,845	733,836	672,006
552,331	39,334	1,622,822	518,672	523,278	4,606	528,899	474,258
			18,770,932	20,830,650	2,059,718	20,413,968	18,396,562
344,264	135,173	14,749	16,787,491	17,392,848	605,357	17,452,848	16,365,615
440,435	11,770	192,081	17,903,052	18,241,240	338,188	18,301,240	17,488,204
784,699	146,943	206,830	34,690,543	35,634,088	943,545	35,754,088	33,853,819
64,090	5,054	2,082	2,475,542	2,805,523	329,981	2,805,523	2,705,481
64,090	5,054	2,082	2,475,542	2,805,523	329,981	2,805,523	2,705,481
1,350,303	75,260	980,579	17,254,728	17,513,531	258,803	17,713,531	16,351,453
285,365		5,247	3,219,154	3,329,582	110,428	3,364,146	3,384,481
1,635,668	75,260	985,826	20,473,882	20,843,113	369,231	21,077,677	19,735,934
5,965	58	591,884	1,345,431	1,476,875	131,444	1,476,875	2,145,427
5,965	58	591,884	1,345,431	1,476,875	131,444	1,476,875	2,145,427
278,604		1,156	2,148,845	2,283,783	134,938	2,306,852	2,253,692
278,604	-	1,156	2,148,845	2,283,783	134,938	2,306,852	2,253,692
287,959	63,972	347,053	3,018,319	3,191,498	173,179	3,230,547	3,032,982
287,959	63,972	347,053	3,018,319	3,191,498	173,179	3,230,547	3,032,982
		10,890,802	10,890,802	10,890,802		10,890,802	11,030,422
		5,181,213	5,181,213	5,181,213		5,181,213	3,565,940
		-					158,662
		16,072,015	16,072,015	16,072,015		16,072,015	14,755,024
3,609,316	330,621	19,829,668	98,995,509	103,137,545	4,142,036	103,137,545	96,878,921
		1,790,165	1,790,165	1,790,165		1,790,165	1,620,742
		1,790,165	1,790,165	1,790,165		1,790,165	1,620,742
\$ 3,609,316	\$ 330,621	\$ 21,619,833	\$ 100,785,674	\$ 104,927,710	\$ 4,142,036	\$ 104,927,710	\$ 98,499,663



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CITY OF MANCHESTER, NEW HAMPSHIRE
Comprehensive Annual Financial Report
Year Ended June 30, 2003

Nonmajor Governmental Funds

Special Revenue Funds are to account for revenues legally restricted for specific expenditures.

HUD Section 108 Fund - to account for Housing Urban Development Programs that qualify for funding under Section 108.

Cash Special Projects Fund - to account for cash funded special programs, administered by City Departments.

CDBG - to account for various Community Development Block Grant funded programs.

Other Grant Fund - to account for all other Federal, State and private grants for special programs administered by City departments.

Civic Center - to account for a portion of the Meals and Rooms Tax distribution from the State of New Hampshire to help fund a City owned civic center.

Revolving Loan Fund - to account for a loan program funded by CDBG funds.

Expendable Trust Fund - to account for contributions and income received from various revenue sources for non-capital and capital reserve funds.

Permanent Funds are to report resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the reporting government's programs.

Cemetery Trust Fund - to account for assets, contributions and income earned on investments used to maintain the City's cemeteries and endowment funds, as well as for other purposes deemed appropriate by the Trustees.

Library Trust Fund - to account for contributions and income earned on investments used to maintain the City's library. The principal of the Trust is preserved with income used to add to the City's library resources.

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**Nonmajor Governmental Funds
Combining Balance Sheet**

	Special Revenue			
	HUD Section 108 Fund	Cash Special Projects Fund	CDBG Fund	Other Grants Fund
<u>Assets</u>				
Cash and cash equivalents	\$ 109,375	\$ 633,053	\$ 106,204	\$ 1,758,239
Restricted cash and cash equivalents				2,988,194
Investments				
Receivables, net of allowances for collection losses	4,194,609			341,585
Total Assets	<u>\$ 4,303,984</u>	<u>\$ 633,053</u>	<u>\$ 106,204</u>	<u>\$ 5,088,018</u>
<u>Liabilities and Fund Equity</u>				
Liabilities				
Accounts and warrants payable	\$ 2,730,000	\$ 188,216	\$ 125,114	\$ 599,810
Accrued liabilities		6,717	22,138	35,510
Due to other funds	1,573,984		105,568	
Deferred revenue				2,987,734
Other				77,725
Total Liabilities	<u>4,303,984</u>	<u>194,933</u>	<u>252,820</u>	<u>3,700,779</u>
Fund Equity				
Fund balances				
Reserved for				
Encumbrances		88,914	130,694	339,957
Cemetery and other trust funds				
Library				
Unreserved				
Undesignated fund balance		349,206	(277,310)	1,047,282
Total Fund Equity (Deficit)		<u>438,120</u>	<u>(146,616)</u>	<u>1,387,239</u>
Total Liabilities and Fund Equity	<u>\$ 4,303,984</u>	<u>\$ 633,053</u>	<u>\$ 106,204</u>	<u>\$ 5,088,018</u>

Special Revenue			Permanent Funds		
Civic Center Fund	Revolving Loan Fund	Expendable Trust Fund	Cemetery Trust	Library Trust	Total
175,658	\$ 1,414 93,876	\$ 2,471 1,423,447	\$ 111,861 11,813,791	\$ 32,251 181,612 2,430,489	\$ 2,930,526 3,263,682 15,667,727
	62,986	84		11,210	4,610,474
\$ 175,658	\$ 158,276	\$ 1,426,002	\$ 11,925,652	\$ 2,655,562	\$ 26,472,409
	\$ 1,225	\$ 394,467			\$ 3,643,140 65,590 2,074,019 2,987,734 77,725
	1,225	394,467			8,848,208
					- -
			\$ 11,925,652	\$ 2,655,562	559,565 11,925,652 2,655,562
\$ 175,658	157,051	1,031,535			2,483,422
175,658	157,051	1,031,535	11,925,652	2,655,562	17,624,201
\$ 175,658	\$ 158,276	\$ 1,426,002	\$ 11,925,652	\$ 2,655,562	\$ 26,472,409

Nonmajor Governmental Funds
Combining Statement of Revenues,
Expenditures and Changes in Fund Balances

		Special Revenue		
	HUD Section 108 Fund	Cash Special Projects Fund	CDBG Fund	Other Grant Fund
<u>Revenues</u>				
Federal and state grants and aid			\$ 1,720,651	\$ 4,806,101
Nonenterprise charges for sales and services				122,228
Interest				64
Contributions				
Net loss on sale of securities				
Other				514,391
Total Revenues			1,720,651	5,442,784
<u>Expenditures</u>				
Current:				
General government		\$ 689,165	1,303,911	1,664,633
Public safety		4,894		1,290,027
Health and sanitation		3,140	29,264	1,446,750
Highway and streets		779,383	187,116	873,081
Welfare				20,942
Education		8,552		
Parks and recreation		233,958	316,652	288,838
Cemetery Trust				
Investment management fee				
Total Expenditures		1,719,092	1,836,943	5,584,271
Excess (deficiency) of revenues over expenditures		(1,719,092)	(116,292)	(141,487)
<u>Other Financing Sources (Uses)</u>				
Transfers in		1,875,842		150,000
Transfers out		(339,142)		(150,000)
Total Other Financing Sources (Uses)		1,536,700		
Net Change in Fund Balance		(182,392)	(116,292)	(141,487)
Fund Balance (Deficit), beginning of year		620,512	(30,324)	1,528,726
Fund Balance (Deficit), end of year	\$ -	\$ 438,120	\$ (146,616)	\$ 1,387,239

City of Manchester, New Hampshire
Year Ended June 30, 2003

Special Revenue			Permanent Funds		Total
Civic Center Fund	Revolving Loan Fund	Expendable Trust	Cemetery Trust	Library Trust	
\$ 2,625,711					\$ 9,152,463
					122,228
658	\$ 16,619	\$ 18,317	\$ 231,164	\$ 84,592	351,414
			108,564	8,965	117,529
		(4,579)	94,562	(14,922)	75,061
226,091					740,482
2,852,460	16,619	13,738	434,290	78,635	10,559,177
2,851,802		222,540			6,732,051
					1,294,921
					1,479,154
					1,839,580
					20,942
				91,633	100,185
					839,448
			34,000		34,000
			8,800	14,711	23,511
2,851,802		222,540	42,800	106,344	12,363,792
658	16,619	(208,802)	391,490	(27,709)	(1,804,615)
					2,025,842
			(300,100)		(789,242)
			(300,100)		1,236,600
658	16,619	(208,802)	91,390	(27,709)	(568,015)
175,000	140,432	1,240,337	11,834,262	2,683,271	\$18,192,216
\$ 175,658	\$ 157,051	\$ 1,031,535	\$ 11,925,652	\$ 2,655,562	\$ 17,624,201



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CITY OF MANCHESTER, NEW HAMPSHIRE
Comprehensive Annual Financial Report
Year Ended June 30, 2003

Enterprise Funds - to account for the operations of the City that are financed and operated in a manner similar to private business enterprises. The intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis will be recovered or financed primarily through user charges.

Recreation Fund - to account for certain operations of the Parks and Recreation Department related to the revenue generating recreational facilities owned by the City. These facilities included a ski area, a golf course, a stadium and two ice skating rinks.

Aggregation Fund - to account for revenues and expenditures incurred in procuring energy services for the City.

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Nonmajor Proprietary Funds
Combining Statement of Net Assets

City of Manchester, New Hampshire
June 30, 2003

	Business-type Activities-Enterprise Funds		
	Non-Major		
	Recreation Fund	Aggregation Fund	Total
Assets			
Current assets:			
Receivables, net of allowances for collection losses	\$ 192,802	\$ 4,293	\$ 197,095
Prepaid items	30,736		30,736
Inventories		5,908	5,908
Total current assets:	<u>223,538</u>	<u>10,201</u>	<u>233,739</u>
Noncurrent assets:			
Capital assets, net, where applicable, of accumulated depreciation	4,021,999	3,184	4,025,183
Other assets		38,928	38,928
Total noncurrent assets:	<u>4,021,999</u>	<u>42,112</u>	<u>4,064,111</u>
Total Assets	<u>\$ 4,245,537</u>	<u>\$ 52,313</u>	<u>\$ 4,297,850</u>
Liabilities			
Current liabilities			
Accounts and warrants payable	\$ 98,670	\$ 4,187	\$ 102,857
Accrued liabilities	31,212	3,207	34,419
Due to other funds	401,627	1,623,865	2,025,492
Bonds and notes payable - City	121,600		121,600
Compensated absences	149,660	2,155	151,815
Total Current liabilities	<u>802,769</u>	<u>1,633,414</u>	<u>2,436,183</u>
Noncurrent liabilities			
Bonds payable	824,400		824,400
Deferred Revenue	18,794		18,794
Total Noncurrent liabilities	<u>843,194</u>	<u>-</u>	<u>843,194</u>
Total Liabilities	<u>1,645,963</u>	<u>1,633,414</u>	<u>3,279,377</u>
Net Assets			
Invested in Capital Assets, net of related debt	3,075,999	3,184	3,079,183
Unreserved	(476,425)	(1,584,285)	(2,060,710)
Total Net Assets	<u>\$ 2,599,574</u>	<u>\$ (1,581,101)</u>	<u>\$ 1,018,473</u>

Nonmajor Proprietary Funds
Combining Statement of Revenues, Expenses
and Changes in Fund Net Assets (Deficits)

City of Manchester, New Hampshire
Year Ended June 30, 2003

	Business-type Activities-Enterprise Funds		
	Recreation Fund	Aggregation Fund	Total
<u>Operating Revenues</u>			
Charges for goods and services	\$ 2,249,919	\$ 116,173	\$ 2,366,092
Other	928	51,000	51,928
Total Operating Revenues	2,250,847	167,173	2,418,020
<u>Operating Expenses</u>			
Personnel services	1,415,648	56,126	1,471,774
Plant maintenance	83,703		83,703
Light/heat and power	281,411		281,411
General and administrative	236,966	33,323	270,289
Depreciation and amortization	287,276	43,792	331,068
Total Operating Expenses	2,305,004	133,241	2,438,245
Operating Income (Loss)	(54,157)	33,932	(20,225)
<u>Non-Operating Revenues (Expenses), net</u>			
Interest expense	(54,449)	(28,984)	(83,433)
Rent and other income	23,982	14,917	38,899
Total Non-operating Revenues (Expenses)	(30,467)	(14,067)	(44,534)
Change in Net Assets	(84,624)	19,865	(64,759)
Fund Net Assets (Deficit), beginning of year	2,684,198	(1,600,966)	1,083,232
Fund Net Assets (Deficit), end of year	\$ 2,599,574	\$ (1,581,101)	\$ 1,018,473

**Nonmajor Proprietary Funds
Statement of Cash Flows**

**City of Manchester, New Hampshire
Year Ended June 30, 2003**

	Business-type Activities-Enterprise Funds		
	Recreation Fund	Aggregation Fund	Total
<u>Cash Flows from Operating Activities</u>			
Cash received from customers	\$ 2,223,323	\$ 52,616	\$ 2,275,939
Cash payments for goods and services	(621,471)	(27,471)	(648,942)
Cash payments to employees for services	(1,394,022)	(55,429)	(1,449,451)
Other operating revenues	23,982	51,000	74,982
Net Cash Provided by Operating Activities	231,812	20,716	252,528
<u>Cash Flows from Non-Capital and Related Financing Activities</u>			
Interest paid on cash advances		(27,238)	(27,238)
Short-term cash advance from City	172,645	(96,301)	76,344
Net Cash Provided by (Used in) Non-Capital & Related Financing Activities	172,645	(123,539)	49,106
<u>Cash Flows from Capital and Related Financing Activities</u>			
Reimbursement of bond interest expenses		14,917	14,917
Principal paid on bonds	(126,600)	(25,000)	(151,600)
Interest paid on bonds	(55,260)	(2,094)	(57,354)
Acquisition and construction of capital assets	(222,597)		(222,597)
Proceeds from sale of capital assets		115,000	115,000
Net Cash Provided by (Used in) Capital & Related Financing Activities	(404,457)	102,823	(301,634)
Net Change in Cash and Cash Equivalents	-	-	-
Cash and Cash Equivalents at Beginning of Year	-	-	-
Cash and Cash Equivalents at End of Year	\$ -	\$ -	\$ -
<u>Reconciliation of operating income (loss) to net cash provided by operating activities</u>			
Operating income (loss)	\$ (54,157)	\$ 33,932	\$ (20,225)
Adjustments to reconcile operating income (loss) to cash provided by operating activities:			
Depreciation and amortization	287,276	43,792	331,068
Non-operating revenue	23,982		23,982
<u>Change in Assets and Liabilities</u>			
(Increase) decrease in receivables	(32,890)	29,655	(3,235)
Increase in prepaid expenses and other assets	(30,736)		(30,736)
Decrease in accounts payable	11,011	4,187	15,198
Increase (decrease) in accrued liabilities	334	(91,547)	(91,213)
Increase in compensated absences	21,626	697	22,323
Increase in Deferred Revenue	5,366		5,366
Net Cash Provided by Operating Activities	\$ 231,812	\$ 20,716	\$ 252,528
 Schedule of Noncash Investing, Capital and Financing Activities			
Transfer of Debt to General fund		25,000	25,000
Donation of land			



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CITY OF MANCHESTER, NEW HAMPSHIRE
Comprehensive Annual Financial Report
Year Ended June 30, 2003

Governmental Capital Assets - Capital assets of the City used in the operation not related to specific proprietary or trust funds.

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Governmental Capital Assets
Schedule of Capital Assets - By Source

City of Manchester, New Hampshire
June 30, 2003

Capital Assets

Land	\$ 18,983,808
Buildings	170,676,092
Improvements other than buildings	14,254,148
Equipment	6,060,924
Work-in-Process	18,902,050
Vehicles	16,084,830
Infrastructure	35,430,640

Total Capital Assets **\$ 280,392,492**

Investments in Capital Assets

Capital project funds	\$ 232,842,520
General fund revenues	26,613,382
Special revenue funds	20,936,590

Total Investments in Capital Assets **\$ 280,392,492**

	Land	Buildings	Improvements other than buildings	Equipment	Vehicles	Infrastructure	Total
<u>General Government</u>							
Assessors				\$ 5,985	\$ 115,176		\$ 121,161
Building				38,001	37,840		166,145
City Clerk		\$ 90,304		5,115			5,115
City Solicitor							
Civic Center	\$ 2,960,900	62,739,798					65,700,698
Economic Development Office	4,109,431			5,294			4,114,725
Elderly Services							-
Finance	105,000			25,775			130,775
Information Systems				939,797	14,375		954,172
Mayor					19,495		19,495
Personnel					21,663		21,663
Planning	44,714	768,974		25,311			838,999
Public Buildings	437,250	7,888,750		22,505	389,337		8,737,842
Tax Collector							-
Youth Services							-
Total General Government	7,657,295	71,487,826	-	1,067,783	597,886	-	80,810,790
<u>Public Safety</u>							
Fire Protection	661,291	6,581,752	\$ 55,714	432,410	6,278,685		14,009,852
Police Protection	96,115	3,445,944	52,716	277,176	809,518		4,681,469
Total Public Safety	757,406	10,027,696	108,430	709,586	7,088,203	-	18,691,321
<u>Health and Sanitation</u>							
Cemetery	71,255	298,604		322,782	374,977		1,067,618
Health				164,529	241,702		406,231
Total Health and Sanitation	71,255	298,604	-	487,311	616,679	-	1,473,849
<u>Highway and Streets</u>							
Highway	108,104	1,270,028	800,565	596,799	6,580,966	\$ 35,080,760	44,437,222
Traffic	3,687,949	15,642,972	1,736,206	240,437	320,553		21,628,117
Total Highway and Streets	3,796,053	16,913,000	2,536,771	837,236	6,901,519	35,080,760	66,065,339
<u>Welfare</u>							
Welfare	27,488	109,955					137,443
Total Welfare	27,488	109,955	-	-	-	-	137,443
<u>Education</u>							
High School Athletics							-
Library	72,270	1,334,211		110,198			1,516,679
School	1,609,845	67,548,783	1,835,615				70,994,243
Total Education	1,682,115	68,882,994	1,835,615	110,198	-	-	72,510,922
<u>Parks and Recreation</u>							
Parks & Recreation	4,992,196	2,956,017	9,773,332	2,848,810	880,543	349,880	21,800,778
Total Parks and Recreation	4,992,196	2,956,017	9,773,332	2,848,810	880,543	349,880	21,800,778
Construction in Progress		17,330,453	1,571,597				18,902,050
Total General Fixed Assets Allocated to Functions	\$ 18,983,808	\$ 188,006,545	\$ 15,825,745	\$ 6,060,924	\$ 16,084,830	\$ 35,430,640	\$ 280,392,492

Governmental Capital Assets
Schedule of Changes in Capital Assets - By Function and Activity

City of Manchester, New Hampshire
Year Ended June 30, 2003

	Capital Assets Beginning of Year	Additions	Deductions	Transfers	Capital Assets End of Year
<u>General Government</u>					
Building	\$ 121,161				\$ 121,161
City Clerk	166,145				166,145
City Solicitor	5,115				5,115
Civic Center	65,700,698				65,700,698
Economic Development Office	4,114,725				4,114,725
Finance	130,775				130,775
Information Systems	437,766	509,411		6,995	954,172
Mayor	19,495				19,495
Personnel	-			21,663	21,663
Planning	845,994			(6,995)	838,999
Public Buildings	8,692,173			45,669	8,737,842
Tax Collector	-				-
Youth Services	-				-
Total General Government	80,234,047	509,411		67,332	80,810,790
<u>Public Safety</u>					
Fire Protection	11,391,803	1,528,049	(10,000)	1,100,000	14,009,852
Police Protection	4,685,680	52,550		\$ (56,761)	4,681,469
Total Public Safety	16,077,483	1,580,599	(10,000)	1,043,239	18,691,321
<u>Health and Sanitation</u>					
Cemetery	1,053,069	14,549			1,067,618
Health	252,388	153,843			406,231
Total Health and Sanitation	1,305,457	168,392			1,473,849
<u>Highway and Streets</u>					
Highway	42,798,241	1,821,543	(199,882)	17,320	44,437,222
Traffic	21,626,934	29,074		(27,891)	21,628,117
Total Highway and Streets	64,425,175	1,850,617	(199,882)	(10,571)	66,065,339
<u>Welfare</u>					
Welfare	137,443				137,443
Total Welfare	137,443				137,443
<u>Education</u>					
Library	1,516,679	-			1,516,679
School	70,994,243		-		70,994,243
Total Education	72,510,922				72,510,922
<u>Parks and Recreation</u>					
Parks & Recreation	20,068,362	1,081,146	(47,700)	698,970	21,800,778
Total Parks and Recreation	20,068,362	1,081,146	(47,700)	698,970	21,800,778
Construction in Progress	17,544,172	3,156,848		(1,798,970)	18,902,050
Total General Fixed Assets Allocated to Functions	\$ 272,303,061	\$ 8,347,013	\$ (257,582)	\$ -	\$ 280,392,492



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